



University of
Western Sydney
Bringing knowledge to life

Art

CAMPUS PROJECT



Information Pack



Thank you for your interest in participating in The UWS Campus Art Project.

The following pack has been created to make your exhibition a success.

This kit includes:

- Information about The Campus Art Project and The Margot Hardy Gallery
- A floor plan of the gallery
- Details of the UWS Frames which are provided to schools and how to frame your work.
- Templates for posters, art labels, invitations and permission letters and examples of invitations already used by other schools
- Details of equipment available if you need it.

The University of Western Sydney's Campus Art Project

The Campus Art Project enables students in local Primary, Secondary Schools and Community Groups to showcase their artwork in exhibitions at the Margot Hardy Gallery.

The project is designed to encourage school students and community groups to prepare their own art exhibition: selecting artistic creations for display, framing the artworks, captioning artworks and producing invitations to their exhibition.

Schools and community groups are encouraged to exhibit artworks for a minimum of 4 weeks. Regular visitors to this venue are University staff and students, members of the local community, as well as family and friends of exhibiting artists.

Above images

Jessica Walker *Photo from Exterior Elements Exhibition*

Alex Fonseca *Let Go*

Chiquel Shelford *Life*

Front images

Joanne Mifsud *Photo from Exterior Elements Exhibition*

Crystal Ivanoff Neilly *Reconciliation Brings Us Together*

Simone Francis *Red Bird*

Marian Paap *Water Ribbons*

Brandon Alexander *Artwork from the Indigenous School Students Mentoring Program*



Margot Hardy Gallery,
UWS Bankstown Campus

The Margot Hardy Gallery

The Margot Hardy Gallery is located within the Foyer of Building 23 at the UWS Bankstown Campus. It was formally established in April 2000, in honour of the first Masters student in the Visual Arts program at UWS (Macarthur), Margot Hardy, who passed way in 1998. The gallery contains 21 metres of hanging space, and is open to the public 9.00 am to 5.00 pm. Monday to Friday. The exhibition space is unmanned, with video surveillance spanning the length of the gallery.

The Gallery's Mission

The primary goal of the gallery is to provide an exhibition venue for the University and wider community to view artworks which have been created by artists who are residents within the wider community of the region of Western Sydney.

Administration Policy

No rent will be charged for the exhibitor, however all costs associated with the exhibition will be met by the artist.

Duration of the majority of exhibitions will be at least 4 weeks, with one day for installation and another day for dismantling.

The assistance of UWS must be acknowledged in all publication material and promotional packages.

To cancel an exhibition a minimum of 2 months notice is required in writing.

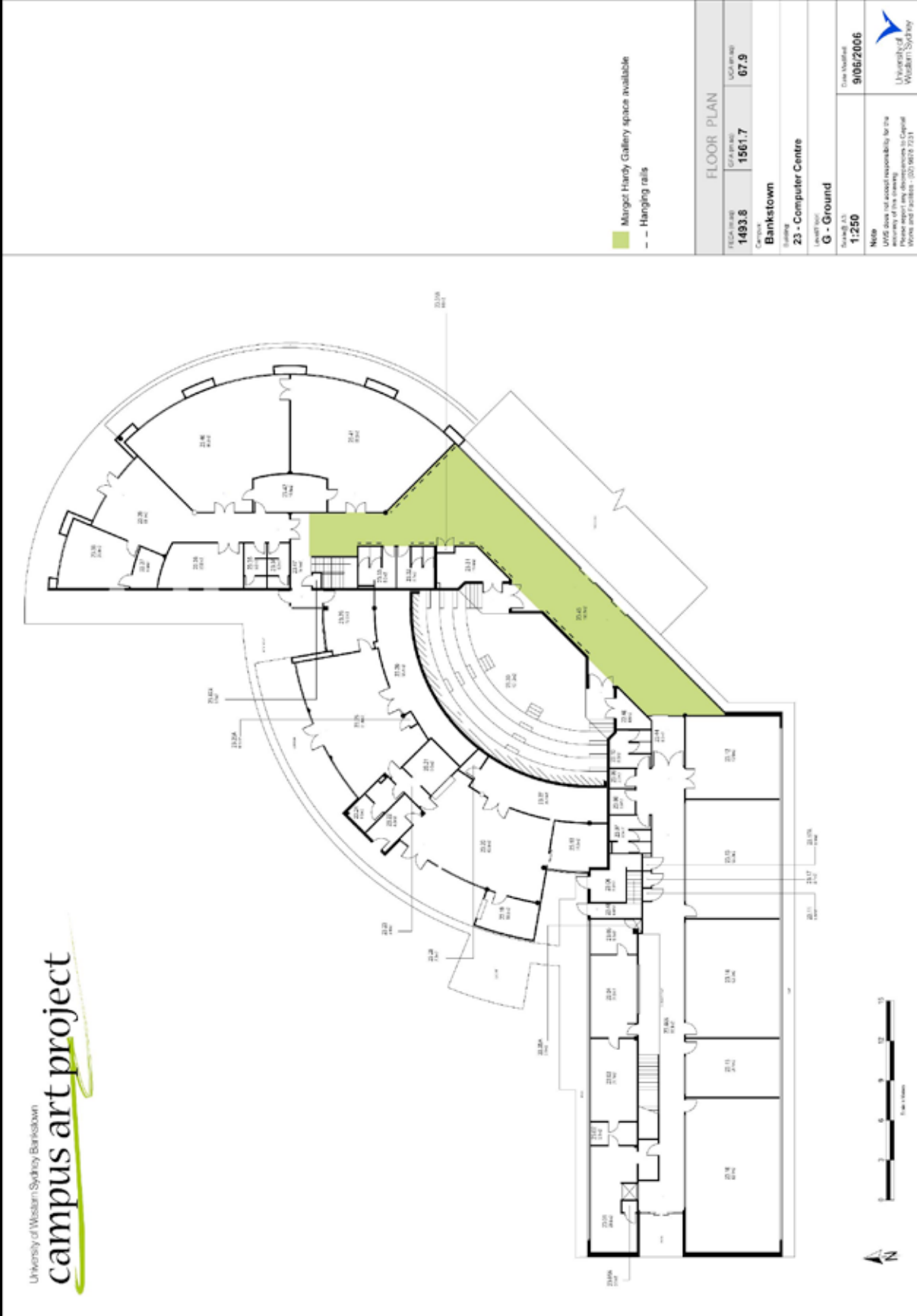
Eligibility & Applications

The following are eligible to apply:

- UWS Alumni members
- Current UWS Post Graduate students
- Current UWS staff members
- Artists, community groups and organisations who are residents within the Western Sydney region.
- Students and teachers from surrounding Primary and High Schools.

Floor Plan

This floor plan highlights the space available for your exhibition. The dashed lines indicate the railings where artwork can be hung.



UWS Frames

UWS can provide your project with a number of frames and different coloured mount boards which enable participants to mount, frame and hang their artworks.

There are four different sized frames:

(4) x 70 cm x 100 cm

(35) x 40 cm x 50 cm

(10) x 40 cm x 40 cm

(80) x 30 cm x 40 cm

(20) x 50 cm x 70 cm

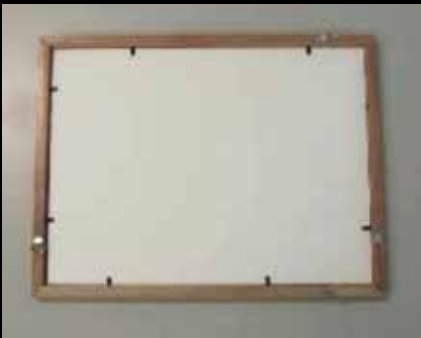
The backing board colours to mount artworks on are white, black, dark blue, light blue, red, yellow and green. Instructions on how to fit artworks into frames are supplied below.



Fitting artwork into UWS Frames

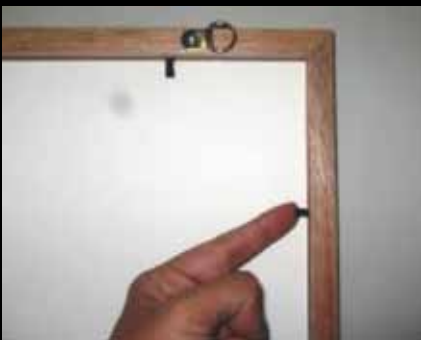
ONE:

Place bubble wrap on table and place the frame face down place the frame face down gently.



TWO:

Push all of the metal clamps upward around the back of the frame.



THREE:

Lift the white backing out of the frame carefully. Do not lift the frame up at this stage as the glass/perspex will fall out and could break or be scratched.





FOUR:

Pick the coloured backing board you wish to use and place artwork in centre of board. Use double sided tape or magic (scotch) tape on back of work to hold to mat board. Be careful not to move your artwork when doing this.



FIVE:

Wipe over glass on the inside to remove any particles or dust. Place the artwork, now affixed to mount board face down on the glass. Ensure it is centred and the right way around.



SIX:

Place the white backing back into the frame and push the metal clamps down to keep it all in place. Using removable tape provided, stick Artist's name on the back for identification later.



SEVEN:

The frame is ready to hang. UWS Art Collection Office will help you with this. Contact information is provided below.



EIGHT:

Put framed artwork into crates provided, place perspex to perspex with bubble wrap between each artwork to protect the glass/Perspex ready for transport.



Images

Alyssa Alzamora Artwork from Harmony Day Poster Competition 2012 Exhibition
A Little Bit of Everything Exhibition

Contact

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Art Collection Officer

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Templates

Templates for posters, invitations, labels and permission letters have been created as separate files to make editing easier. These are just guides and you are free to be as creative as you like, but we ask that your school/organisation logo and the UWS logo are always included.

Exhibition openings

Opening are on either Wednesday or Thursday Nights depending on availability of class timetables at UWS and need to be booked in at least 8 weeks prior to your exhibition opening through the Art Collection Office contact details below.

Hanging of Artworks

Hanging of Artwork must be done on the week prior to opening date. This will be confirmed by the Art Collection Office.

Catering

UWSconnect can cater for your opening please contact them on 02 9678 7491 or email Angie at functions@uws.edu.au or you are welcome to self cater the event. We recommend a light afternoon tea and drinks.

Equipment available

The art collection office has the following items that you are welcome to borrow for your opening:

- Portable PA system that will also play background music
- 20 litre Urn
- 4 large white plastic oval platters (53cm x 38cm)
- 5 clear plastic round platters (28cm)
- 2 stainless steel round divided platters (35cm)
- 2 white plastic tablecloths
- 3 white lace tablecloths
- Full kitchen with large refrigerator is located beside the gallery

Please contact the Art collection if you require any of these items. They will be supplied on the day of the opening only.